

**OKLAHOMA STATE POLYGRAPH EXAMINERS BOARD
REGULAR MEETING**

**Edmond Police Department
100 E. 1st St, Edmond, OK 73034**

**Friday, July 21, 2023
10:00 AM**

Regular Meeting Minutes

MEMBERS PRESENT:

Shawn Ward, Secretary
Joel Franks, Member
Cliff Fielding, Member

STAFF PRESENT:

Marcus Williams, Assistant Director
Breanna Atkeson, Recording Secretary
Janey Rowden, Records Manager
Kaitlynne Green, Data Entry Clerk

ABSENT:

Jason Holt, Chairman
David Otwell, Vice Chair

GUESTS:

Marc Collins
Charles Denson
Mark Drummond
Josh Mize
Whitney Herzog

1. Call Meeting to Order

Secretary Shawn Ward convened the board meeting of the Polygraph Examiners Board at 10:01 a.m.

2. Open Meeting Act Compliance

Secretary Shawn Ward verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

3. Roll Call

Roll taken: (3) Three members were present representing a quorum.

4. Review, discussion, and possible action concerning the Minutes from the Board's April 21, 2023 meeting.

Action Taken: Member Joel Franks made a motion to approve the minutes. Member Cliff Fielding made the motion to second. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 3-0.

5. Review, discussion, and possible action concerning Intern Specification Review(s) / Applications for licensure / Late Renewal(s) / Applications for licensure by reciprocity.

A. Marc Collins – OSBI (Sponsor – Mark Drummond) Completed Polygraph School. Passed Polygraph testing July 13, 2022.

Action Taken: Member Joel Franks made a motion to approve 7 specification exams for a total of 37 exams and approved for a regular polygraph license to be issued. Member Cliff Fielding made the motion to second. Chairman Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 3-0.

B. Joshua Mize – Midwest City PD (Sponsor – Greg Wipfli) Completed Polygraph intern application online October 8, 2022. Will complete Texas Polygraph School November 12.

Action Taken: Member Joel Franks made a motion to approve 6 specification exams for a total of 19 exams. Member Cliff Fielding made the motion to second. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 3-0.

C. Charles Denson – Midwest City PD (Sponsor – Greg Wipfli) Completed Polygraph intern application online October 8, 2022. Will complete Texas Polygraph School November 12.

Action Taken: Member Joel Franks made a motion to approve 4 specification exams for a total of 13 exams. Member Cliff Fielding made the motion to second. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 3-0.

D. Bobby Rachel – Oklahoma License # RR-116 expired 12/31/2022

Late Renewal Application: Board approval required. Received online application on 4/24/2023.

Action Taken: Member Joel Franks made a motion to approve renewal based on Bobby Rachel having the required continuing education for a renewal. Board secretary will send an email for proof of continuing education, once continuing education received renewal can be approved. Member Cliff Fielding made the motion to second. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 3-0.

6. Review, discussion, and possible action regarding Complaint 2022-01.

Recommendation was presented by Whitney Herzog.

Action Taken: Member Joel Franks made a motion to accept findings and dismiss the complaint. Member Cliff Fielding made the motion to second. Secretary Shawn Ward voted abstain. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 2-0.

7. New Business, if any. The reference is 25 O.S. §311(A)(10) and provides that “new business” means “any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting.”

No new business.

No action taken.

8. Public Comments

No public comments.

9. Adjournment

Action Taken: Member Joel Franks made a motion to adjourn. Member Cliff Fielding made the motion to second. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 3-0.

Secretary Shawn Ward adjourned the meeting at 11:00 a.m.